

APPLICATION FOR EMPLOYMENT

It is our policy to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental handicap, or veteran status.

Date _____

Name: Last _____ First _____ Middle _____

Street Address _____

City _____ State _____ Zip _____

Telephone () _____ Social Security # _____

Position applied for _____

How did you hear of this opening _____

Are you employed now? Yes No If so may we contact your employer?

Name _____ Phone# _____ Business _____

When can you start _____ Desired Wage \$ _____

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? Yes No

Have you ever been convicted of a felony? Yes No

If yes, please fully describe the circumstances: _____

Education: School Name / Location / Year / Major / Degree

High School _____

Graduated Yes No

College _____

Graduated Yes No

College _____

Graduated Yes No

Other _____

In addition to your work history, are there are other skills, qualifications, or experience we should consider:

Employment History: (Start with most recent employer.)

Company name _____

Address _____ Telephone () _____

Date Started _____ Wage \$ _____

Date Ended _____

Name of Supervisor _____ May we contact? [] Yes [] No

Position/Responsibilities _____

Reason for leaving _____

Company name _____

Address _____ Telephone () _____

Date Started _____ Wage \$ _____

Date Ended _____

Name of Supervisor _____ May we contact? [] Yes [] No

Position/Responsibilities _____

Reason for leaving _____

Attach additional information if necessary.

References *(not related to you that you have known for at least one year)*

Name _____ Contact Number _____

Name _____ Contact Number _____

Name _____ Contact Number _____

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to make any investigations of my prior educational, employment history and references.

Signature _____ Date _____